APPROVAL PROCESS 2018-19



User Manual for Security Deposit Payment

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Icons for Buttons

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Please refer following table in case of any confusion with buttons.

Security Deposit Payment Flow



Login to AICTE Web Portal

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Sign In	How Can We	Help? ord? :er Id?
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System User Manuals	Announcements	>

Enter credentials and login into AICTE Web Portal.

Navigate to 'New/Extension Approval' screen

Click on New/Extension Approval tile or link as shown below

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NOTE:

Check sub status of your application and it should be 'Deposit Requested'.

Navigate to 'Check Security Deposit Amount' screen

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Application Approval AICTE New Application:		
	To Print Application Report, Click on the Reports Icon and Sele	ect Application Report.
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Hostel Facilities		4 1 of 1+ ▶ 8
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Click on the icon whighlighted below.

Click on '**Calculate Security Deposit**' button and check amount in the field '**Total Security Deposit**'. This is the amount which applicant needs to pay as Security Deposit.

NOTE:

'Calculate Security Deposit' button will be visible only if status of application is 'Deposit Requested'.

Navigate to 'Security Deposit Payment' screen

Click on the icon rhighlighted below.

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	Hostel Facilities
	TER Charges
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	Applied Arts Degree
	Management Digree:
	HMCT Degree
	HMCT Diploma
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	Additional Security Deposit to be paid:
	Total Security Deposit 1,500,000
1	Security Deposit Payment 🔻
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	Jop Loculity Deposit Layment options
	Before making the Payment, Please Refer Payment Guidelines Document on the Help page of AICTE website.
	Select Mode of Payment
	2 Edit Amount in Amount Fieldlin case of Part Payments)
	3 Check on Declaration to accept the terms and conditions and Click on save.
	4 Click on the Link" Click Here to Make Payment' to proceed with the Payments
	5 Arter Payment Elascuessitui Uone Luck on view iransaction IU Button. 6 For Part Payment Elasce Million the abune Sterior Ration and Elascuessitui Participation and Elascuessitu
	7. Once Complete Security Deposit Payment is done, the Application Sub Status is sets to "Deposit Received".
	Mode of Payment +
	Chan a Comparate Internet Baseling (PD) 1010
	Corporate Internet Banking (CIB) Payment is only applicable to ICICI Account Holders with Corporate ID)
	Amount welt amount in case of part payment. Total Security Deposit Amount
	Transaction Id
	Receipt Flag
	For latest terms & conditions of Corporate Inemet Banking (CIB), Click Here
	Click on below declaration checkbox and click on save to proceed for payments
	I hereby confirm that I have read the terms and conditions towards payment over internet and I accept the same 💿





NOTE:

- 1. Please read and follow instructions given in the Step 1 and proceed for the payment.
- 2. If institute want to make payment in parts, then make sure to create a New Record (by pressing + icon) and proceed for it.
- 3. If transaction is successful and if it is not reflecting in AICTE Web portal, then request you to wait for 2 working days for the transaction to be updated.
- 4. If transaction is failed and amount is deducted from bank account, then first contact respective bank and check the status.

Once full payment is done, and transaction details are reflected properly in AICTE Web portal, then Click on '**View Transaction ID**' button.

Step 3 : Payment Details				1-10f1 🔅
v 0 4	View Transaction ID < CLICK HERE AFTER	R SUCCESSFUL TRANSACTION.	J	
Payment Id Mode of Paymer Transaction Id TPSL Transactio Paymen	t Receive Part Payment Amount	Total Amount Transaction Date	Bank Name Bank Address	Comments

This will update the sub status of your application to '**Deposit Received**' only if, complete Security Deposit is paid and reflected on AICTE Web Portal.

Application Approval 🔻 Security Deposit Payment							
 Application- Header 				TO VIEW 11-12/12-13 APPLICATION	(CLICK HERE>)	1 of 1*	•
Submit Faculty Data UPDATE PAYMENT STATUS	Edit Application Submit Ap	oplication					
Current Application Number:*		Current Status:	Forwarded to EC for	Date- Expert Comittee Visit			
Permanent Institute Id:		Sub Status:	Deposit Received	Application Type:	New Institute		
Academic Year.* 2018-2019		Application Opened on	·				
Approval Status of Application:		Application Submitted	on:	Appeal Requested Date:			
Attend Scrutiny Committee On:		Closed					
For All New Diploma/Degree Institute		Processing Fee P	ayment Details	Security Deposit Fee P	ayment Details	Į	
Have You Been Issued LOI Last Year?:		Total Processing Fee:		Total Security Deposit Fee:	1,500,000		
Reference Id #:		Processing Fee Paid:		Security Deposit Fee Paid:	1,500,000		
Check any of the below if Previous Payment	Details are not applicable	Balance Processing Fe	e:	Balance Security Deposit Fee:	0		